

Board of Trustees of Morley Library

February 17, 2021

A regular meeting (conducted virtually) of the Board of Trustees of Morley Library was called to order at 4:30 P.M. on February 17, 2021 by Mr. Keener. The following members were present:

Mr. Di Iorio	Mr. Gorom	Mr. Keener	Ms. Lipps
Ms. Nasca	Ms. Severa	Ms. Martinez	Ms. Norman

The minutes of the January 20, 2021 regular Board Meeting were reviewed. Ms. Nasca moved that the minutes be approved as submitted, Mr. Di Iorio seconded, and the motion carried unanimously.

Ms. Norman reviewed the 2020 year-end financial reports. She noted that state funding (PLF) had ended the year at 99% of budget; the effects of COVID were not nearly as harsh as had been anticipated. Ms. Nasca moved that the reports be accepted, Mr. Di Iorio seconded, and the motion passed unanimously. Ms. Norman reviewed the January 2021 financial reports. Mr. Gorom moved that the reports be accepted, Ms. Lipps seconded, and the motion carried unanimously.

Ms. Norman reported that the 2021 Permanent Appropriation would be presented at the March meeting, and asked that the following additional Temporary Appropriation be adopted:

Resolution 2021-04 Temporary Appropriation III for 2021

GENERAL FUND

Salaries and Leave Benefits

1100 Salaries	\$100 000
1400 OPERS	15 000
1620 Medicare	<u>1 300</u>
	\$116 300

Supplies

2110 General & Administrative Supplies	\$ 200
2151 Programming Supplies – Adult & Teen	200
2152 Programming Supplies – Children	200
2200 Maintenance Supplies	<u>1 500</u>
	\$ 2 100

Purchased & Contracted Services

3110 Travel & Meeting Expense	\$ 100
3120 Training Expense	300
3310 Building Maintenance	5 000
3320 Equipment Maintenance	<u>1 000</u>
	\$ 6 400

Library Materials & Information

4100 Books & Pamphlets	\$ 15 000
4110 E Books	2 000
4200 Periodicals	300
4320 Music CDs	200
4330 Audiobooks	500
4332 Digital Audiobooks	1 000
4360 DVDs	3 000
4380 Video Games	<u>1 500</u>
	\$ 23 500

Capital Outlay	
5510 Furniture & Equipment	\$ 1 000
Other Objects	
7200 Taxes & Assessments	\$ <u>100</u>
TOTAL GENERAL FUND	\$149 400
CAPITAL (BUILDING) FUND	
5400 Building Improvements	\$ 50 000
TOTAL CAPITAL FUND	\$ 50 000
TOTAL EXPENDITURES – ALL FUNDS	\$199 400

Ms. Nasca moved adoption of the Resolution, Ms. Severa seconded, and the motion carried unanimously.

Ms. Norman reviewed the results of the Staff survey regarding reopening, Staff is very concerned about opening to the public at this time, given the County’s “Red” status and the discovery of new strains of COVID.

Ms. Martinez reported on various staff activities, including virtual programming. Discussion re: programming followed.

Regarding reopening the facility to the public, Ms. Martinez reminded the Board that they had approved a reopening plan last July based on the Ohio Public Health Advisory Levels. The County is currently Level 3 – Red, and accordingly the building is closed to the public except for PC appointments, materials may be picked up at the drive-through window, reference service is via phone or email, and all programming is virtual. Accordingly, she recommended delaying reopening until local data and national trends are substantially improved. A lengthy discussion followed, and it was decided to reinstitute PC appointments and to follow the policy approved previously.

There being no further business to come before the Board, the meeting was adjourned by Mr. Keener at 6:05 P.M.

Kenneth Keener, President

Catherine Nasca, Secretary