

Board of Trustees of Morley Library

November 17, 2021

A regular meeting of the Board of Trustees of Morley Library was called to order at 3:00 PM on November 17, 2021 by Mr. Keener. The following members were present:

Mr. Keener	Ms. Coffee	Mr. Di Iorio	Mr. Gorom
Ms. Lipps	Ms. Severa	Dir. Martinez	Ms. Norman

The minutes of the October 20, 2021 regular Board Meeting were reviewed. After Mr. Gorom noted a minor change, Mr. Keener moved that the minutes be approved as corrected, Mr. Gorom seconded, and the motion carried unanimously.

The October Treasurer's Report was reviewed. Ms. Severa moved that the report be accepted, Ms. Coffee seconded, and the motion passed unanimously.

Ms. Norman asked that the Board approve reallocating \$1 000 to #3250 Marketing Expense from #3200 Communications in the 2021 General Fund Appropriation. She also asked that the Board approve a \$5.51 addition to #301-9900 Transfers Out in the 2021 Debt Service Fund Appropriation to close out the fund. Ms. Coffee so moved, Ms. Lipps seconded, and the motion carried unanimously.

Ms. Norman reported that Chase Bank was the sole respondent to the Library's RFP for banking services for the five year period November 1, 2021 – October 31, 2026. Since Chase is the Library's current bank no changes will be made to agreement terms. Mr. Gorom moved that Chase's proposal be accepted, Ms. Lipps seconded, and the motion passed unanimously.

Ms. Norman noted that the library's current insurer (The Ohio Plan) had conducted a review of Library services to assist in identifying any existing or potential liability or property exposures that might have been evident. No recommendations were made.

Mr. Keener appointed Ms. Lipps and Ms. Severa to join him on a subcommittee for the annual review of administrative staff performance and compensation.

Ms. Norman asked Board members for input on the 2022 Staff Compensation package. A lengthy discussion followed, however no consensus was reached and Ms. Norman and Director Martinez will present a plan at the December meeting.

Director Martinez updated the Board on projects in the Facilities and IT areas, including replacement of the main entrance door.

Director Martinez requested that the Board review and reapprove the Library's material selection policies, particularly as they apply to public comment. After a brief discussion Ms. Coffee moved that the policies be approved as submitted, Mr. Gorom seconded, and the motion carried unanimously.

There being no further business to come before the Board, the meeting was adjourned by Mr. Keener at 4:50 PM.

Kenneth Keener, President

Sandra Coffee, Secretary Pro-Tem