

Board of Trustees of Morley Library

June 16, 2021

A regular meeting of the Board of Trustees of Morley Library was conducted virtually via Zoom on June 16, 2021 by Mr. Keener. Mr. Keener called the meeting to order at 4:30 PM with the following members present:

Ms. Coffee	Mr. Di Iorio	Mr. Gorom	Mr. Keener
Ms. Lipps	Ms. Severa	Ms. Martinez	Ms. Norman

The minutes of the May 19, 2021 regular Board Meeting were reviewed. Ms. Coffee moved that the minutes be approved as submitted, Mr. Di Iorio seconded, and the motion carried unanimously.

Ms. Norman reviewed the May financial reports. Ms. Lipps moved that the reports be accepted, Ms. Severa seconded, and the motion passed unanimously.

Ms. Norman asked that the Board approve reallocating \$500 to #201-3200 League of Libraries Communications & Publicity from #201-3700 League of Libraries Professional Services in the Special Revenue Fund's 2021 Appropriation. Mr. Gorom so moved, Ms. Coffee seconded, and the motion carried unanimously.

Ms. Norman requested that the following resolution be approved:

Resolution 2021-07
Disposition of Unexpended Bond Retirement Funds

WHEREAS, on April 17, 2002, the Board of Trustees of Morley Library created a bond retirement fund for funds levied to be deposited into for the payment of the principal and interest on the notes and bonds that were purchased to fund the improvements to the Library facilities; and

WHEREAS, on December 1, 2020, Morley Library made the final payment on the notes and bonds issued for this Project, and there currently is an unexpended balance of \$27,031.51 remaining after all indebtedness, interest, and other obligations for the payment of which fund exists have been paid and retired; and

WHEREAS, pursuant to Ohio Revised Code section 5705.14(C)(1), the unexpended balance in the bond retirement fund of a subdivision, after all indebtedness, interest, and other obligations for the payment of which fund exists have been paid and retired, shall be transferred to the sinking fund; provided that if such transfer is impossible by reason of the nonexistence of such fund, such unexpended balance, with the approval of the court of common pleas of the county, may be transferred to any other fund of the subdivision; and

WHEREAS, the Board of Trustees of Morley Library has not created a sinking fund, and the Library seeks to have the unexpended balance in the bond retirement fund transferred to the General Fund; and

WHEREAS, pursuant to Ohio Revised Code section 5705.14, any transfers made pursuant to that section may only be made by resolution of the taxing authority passed with the affirmative vote of two-thirds of the members;

NOW, THEREFORE, BE IT RESOLVED, that we, the Board of Trustees of Morley Library requests the Lake County Board of Commissioners, as the taxing authority of Morley Library pursuant to R.C. 3375.24, to adopt a resolution authorizing this transfer and requests a petition to be filed with the Lake County Court of Common Pleas to approve the transfer of the unexpended balance of \$27,031.51 from the Bond Retirement Fund to the General Fund of the Library.

Mr. Keener so moved, Mr. Gorom seconded, and the Resolution was unanimously approved.

Ms. Norman distributed a discussion sheet of points to consider in planning for the 2022 General Fund Appropriation. General Fund revenues are expected to be relatively flat at \$2.5 MM while expenditures may reach \$3.1MM; the shortfall can be covered by the current General Fund surplus (estimated to be \$2.0MM at year end 2021). Mr. Gorom moved approval of Resolution 2021-08 setting

the 2022 General Fund Appropriation request at \$2.5MM, Ms. Lipps seconded, and the motion carried unanimously.

Ms. Norman noted that daily staff temperature checks and symptom screening had been discontinued due to the improving Covid-19 situation in Lake County, and that in line with CDC guidelines fully vaccinated staff would no longer be required to mask.

Director Martinez announced that the library's new prototype website could be viewed, and that it is expected to go live this fall.

Mr. Gorom thanked Library staff for their assistance in providing a Covid vaccination clinic, citing it as a valuable service for the local homeless population.

Director Martinez reviewed a list of potential facilities improvements for the Board's consideration. She proposed that a building subcommittee be formed to focus on the project consisting of two Board members in addition to herself, Ms. Norman, and the Facilities Administrator. The committee would then make recommendations to the full Board. Members interested in serving on the committee should contact her.

Director Martinez reminded the Board that the authorization to conduct regular meetings virtually would expire July 1. Since the Library closes its doors at 5:00 PM on Wednesdays, an alternate meeting time needed to be set. After discussion it was decided to hold meetings at 3:00 PM on Wednesdays until the Library resumes later operating hours.

There being no further business to come before the Board, the meeting was adjourned by Mr. Keener at 5:45 P.M.

Kenneth Keener, President

Sandra Coffee, Secretary Pro-Tem