

Board of Trustees of Morley Library

October 16, 2019

A regular meeting of the Board of Trustees of Morley Library was called to order at 4:30 P.M. on September 18, 2019 by Mr. Keener. The following members were present:

Ms. Coffee	Mr. Di Iorio	Mr. Keener	Ms. Lipps
Ms. Nasca	Dir. Martinez	Ms. Norman	

The minutes of the September 18, 2019 regular Board Meeting were reviewed. Ms. Coffee moved that the minutes be approved as submitted, Ms. Lipps seconded, and the motion carried unanimously.

Ms. Norman reviewed the September financial reports. Ms. Coffee moved that the reports be accepted, Ms. Lipps seconded, and the motion carried unanimously.

Ms. Norman asked that the Board make the following line item reallocations in the 2019 General Fund Appropriation: \$1 500 to #2110 General & Administrative Supplies from #2120 Processing Supplies; \$200 to #2151 Adult & Teen Program Supplies from #3151 Adult & Teen Program Refreshments; \$300 to #2151 Adult & Teen Program Supplies from #3751 Adult & Teen Program Services; \$1 000 to #3250 Marketing Expense from #3200 Communications; \$2 000 to #4332 E Audiobooks from #4330 Audiobooks; and \$3 000 to #4332 E Audiobooks from #4360 DVDs. She also asked that the Debt Services Fund's 2019 Appropriation be increased by \$500 in the #3700 Professional Services account. Ms. Nasca so moved, Mr. Di Iorio seconded, and the motion passed unanimously.

Ms. Norman reported that the Library had been given the opportunity to sell its share of stock in Met Life Mutual and asked the Board's permission to do so. Ms. Nasca so moved, Mr. Di Iorio seconded, and the motion carried unanimously.

Ms. Norman briefed the Board on current staffing open positions.

Director Martinez reported that the entire staff had received Active Shooter training from Painesville Police Officer Eric Miller. She also noted that the Strategic Planning and Space Utilization Report from the State Library had been delayed and that she will reschedule the meeting to review it.

Director Martinez asked that the Board amend the library's Meeting Room Policy as submitted. Ms. Coffee so moved, Ms. Lipps seconded, and the motion carried unanimously.

There being no further business to come before the Board, the meeting was adjourned by Mr. Keener at 5:16 P.M.

Kenneth Keener, President

Catherine Nasca, Secretary