

Board of Trustees of Morley Library

May 15, 2019

A regular meeting of the Board of Trustees of Morley Library was called to order at 4:30 P.M. on May 15, 2019 by Mr. Keener. The following members were present:

Ms. Coffee	Mr. Di Iorio	Mr. Keener	Rev. Mirbel
Ms. Nasca	Mr. Malchesky	Dir. Martinez	Ms. Norman

Mary Ann Moravec, Friends of Morley Library President, was also in attendance.

The minutes of the April 17, 2019 regular Board Meeting were reviewed. Rev. Mirbel moved that the minutes be approved as submitted, Ms. Coffee seconded, and the motion carried unanimously.

Ms. Moravec updated the Board on several Friends projects. \$15K was donated in support of Library programs in 2018, and the group expects to match and possibly exceed that amount in 2019. Friends of Morley Library is currently the largest such organization in Lake County. In addition to fund raising, they have placed five "Little Free Libraries" throughout the library district in the past year. After completing her report, Ms. Moravec left the meeting at 4:45 P.M.

Ms. Norman reviewed the April Treasurer's Report. Ms. Nasca moved that the report be accepted, Ms. Coffee seconded, and the motion carried unanimously.

Ms. Norman noted that field work for the biannual audit had been completed by a private accounting firm subcontracted by the State of Ohio. She expects a clean report.

Director Martinez reported that Facilities Administrator Rob Goe was investigating replacing the current building locks with a new electronic system utilizing employee key cards. She also noted that, after consulting with several other library directors, she is reducing the length of the community survey to be distributed this summer.

Director Martinez noted that since the last meeting the Library had received \$100 from Wendy Steven and Renee McCuiston in memory of Gloria Hager. Ms. Coffee moved that the gift be accepted with gratitude, Mr. Malchesky seconded, and the motion carried unanimously.

Director Martinez reported that the staff parking rented from the Masonic Lodge had not been well maintained this past winter, and possible alternative options were discussed.

At 5:25 P.M. Mr. Malchesky moved that the Board enter into executive session for the purpose of discussing personnel. Ms. Coffee seconded and the role-call vote was unanimous. The executive session ended at 5:40 P.M.

Mr. Malchesky moved that the Library's Sick Time Policy be amended so that an employee election regarding disposition of accumulated sick time at termination of employment must be made within two weeks of said termination. Rev. Mirbel seconded and the motion carried unanimously.

There being no further business to come before the Board, the meeting was adjourned by Mr. Keener at 5:45 P.M.

Kenneth Keener, President

Catherine Nasca, Secretary