

Board of Trustees of Morley Library

September 19, 2018

A regular meeting of the Board of Trustees of Morley Library was called to order at 4:30 P.M. on September 19, 2018 by Mr. Keener. The following members were present:

Ms. Coffee	Mr. Di Iorio	Mr. Keener	Ms. Lipps	Mr. Malchesky
Ms. Nasca	Rev. Mirbel	Dir. Martinez	Ms. Norman	

The minutes of the July 18, 2018 regular Board Meeting were reviewed. Rev. Mirbel moved that the minutes be approved as submitted, Ms. Lipps seconded, and the motion carried unanimously.

John Murphy (127 Chestnut St., Painesville) spoke of his concerns regarding the Library's request for a continuous renewal of its one mill operating levy. After a brief discussion he left the meeting at 4:43 P.M.

Ms. Norman reviewed the July and August Treasurer's Reports. Ms. Coffee moved that the reports be accepted, Rev. Mirbel seconded, and the motion passed unanimously.

Ms. Norman asked that the following line item reallocations be made to the General Fund's 2018 Appropriation: \$4,000 to #1610 Health Insurance from #1100 Salaries; \$700 to #2120 Processing Supplies from #2110 General & Administrative Supplies; \$100 to #4210 E Magazines from #4200 Magazines; \$2,000 to #5510 Furniture & Equipment from #4100 Books & Pamphlets; and \$1,000 to #5520 Software from #4100 Books & Pamphlets. Ms. Nasca so moved, Mr. Malchesky seconded, and the motion carried unanimously.

Ms. Norman requested that the Board make the following resolution:

**RESOLUTION 2018-11**  
**ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND**  
**AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE LAKE COUNTY**  
**AUDITOR**

RESOLVED, by the Board of Trustees of Morley Public Library, Lake County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1<sup>st</sup>, 2019; and

WHEREAS, the Budget Commission of Lake County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, by the Board of Trustees of Morley Public Library, Lake County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said Library the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

General Fund	\$1,170,834.00
Debt Service Fund	<u>913,415.00</u>
<b>TOTAL</b>	<b>\$ 2,084,249.00</b>

County Auditor's Estimate of Tax Rate to be Levied (outside 10 mill limit) = 1.77  
General Fund Levy authorized by voters on 11/4/14, not to exceed 5 years = 1.00

And be it further RESOLVED, that the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Rev. Mirbel so moved, Ms. Coffee seconded, and the motion carried unanimously.

Director Martinez reported that applications were being reviewed for the Facilities Administrator position which will be vacant when Bruce Shields retires November 2. She also noted that she and Ms. Norman had met with representatives of the State Library of Ohio regarding the building refresh, and that the current thought was to tie this in with an update of the Strategic Plan early next year.

Director Martinez reported that since the last meeting the following gifts had been received in memory of Library patron Bonnie Wyar: \$20 from John and Christine O'Malley; \$100 from Mary Clare Jakes; \$100 from Morris and Anne Marie Westerhold; \$25 from Devere and Liz Logan; \$20 from Margaret Kapostasy; \$50 from Robert and Ruth DeGraff; and \$50 from Mark Stevens. Mr. Malchesky moved that the gifts be accepted with gratitude, Ms. Nasca seconded, and the motion passed unanimously.

Director Martinez distributed a list of proposed updates to the Library's loan policies, which will align the Library more closely with other Clevnet libraries. Mr. Malchesky moved approval of the updates, Ms. Nasca seconded, and the motion carried unanimously.

At 5:16 PM the role was called and by unanimous decision the Board moved into executive session for the purpose of discussing personnel issues. At 5:28 PM Ms. Coffee moved that the Board complete its executive session and return to regular deliberations, Ms. Lipps seconded, and the motion carried unanimously.

There being no further business to come before the Board, the meeting was adjourned by Mr. Keener at 5:30 P.M.

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Kenneth Keener, President

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Catherine Nasca, Secretary