

Morley Library Behavior and Conduct Policy

1. **Code of Conduct:** Disruptive behavior is defined as any behavior characterized by one or more of the following:
 - a. is illegal,
 - b. poses a safety risk,
 - c. interferes with the ability of other patrons to use the Library, and/or
 - d. interferes with the ability of the Library staff to perform their work;
 - e. vandalism in the form of damage, theft, or destruction of Library property.Library staff and security guards are authorized to determine whether a patron's conduct is disruptive and will take the necessary action to stop the behavior, up to and including eviction from Library property. Habitual disruptors may be issued long-term evictions by the Director or may be required to use the Library only under the supervision of a parent or guardian. The Library Director may affirm, modify or revoke any suspension or eviction.
2. **Children:** Parents and caregivers are solely responsible for the supervision and care of their children. Children 8 years old and younger must always be accompanied by a parent or caregiver in the Library. The Library does not act "in loco parentis". Adults must be accompanied by a child or teen in order to use the spaces designated for those age groups. Children who are unattended after the time that the Library closes will be considered abandoned, and the police will be notified.
3. **Food:** Food and non-alcoholic beverages in a closed container may be consumed in the Library; however, the Library reserves the right to prohibit any patron's eating and/or drinking in the Library if such activity causes damage or disruptions to the Library or to other patrons. All food and drinks, regardless of container type, are prohibited at computer workstations and Genealogy Room.
4. **Sleeping:** Sleeping is not permitted anywhere on Library property at any time.
5. **Inspection of Possessions:** The Library reserves the right to inspect a patron's belongings, including but not limited to purses, backpacks, bags, parcels, briefcases, and bedding, to detect unauthorized removal of Library materials and equipment, and for the health and safety of Library patrons and staff.
6. **Smoking:** Use of tobacco or electronic cigarettes of any type is prohibited in the Library or on Library property, pursuant to Section 3794.02 of the Ohio Revised Code. Use of marijuana and marijuana products is prohibited anywhere on Library property.
7. **Trespassing:** Persons who are not current employees of the Library nor contracted by the Library for services are not permitted on Library property outside of the Library's business hours.
8. **Weapons:** Pursuant to Section 2923.1212(A) of the Ohio Revised Code, the concealed or open carrying of weapons is prohibited within the Library.
9. **Public Safety and Video Surveillance:** The Library uses video surveillance cameras as a tool to help maintain a safe and welcoming environment for all Library patrons and staff. *Under Ohio law, a security record is defined as "any record that contains information directly used for protecting or maintaining the security of a public office against attack, interference, or sabotage." See O.R.C. 149.433(3) (a). The Library's security records are not public records under O.R.C. 149.43 and they are not subject to mandatory release or disclosure under that section. See O.R.C. 149.433 (B). The footage may be made available to public safety forces or the courts under some conditions including subpoena or exigent circumstances.*

*Adopted by Morley Library Board of Trustees June 22, 2016
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