



Application for Morley Library Educator Card

Last Name

First Name

Middle Name

Street Address (include apartment number if applicable)

City

State

Zip Code

County

Preferred Phone Number

Cell or 2nd Phone Number

E-mail address

Official School Name

Advantages of Educator Card:

- Morley Library material will be checked out for 9 nine weeks with no renewals.
- No item limits. (Video Games, Framed Art and Wi-Fi Hotspots are excluded from checkout)
- No overdue fines for materials owned by Morley Library.
- Personal Morley Library card and Educator card accounts are totally separate.

Your Responsibilities:

- The Educator card holder is responsible for any lost or damaged fees.
- Report lost/stolen cards immediately to avoid being held responsible for materials checked out by a 3rd party.
- 1 card per educator. Cards must be renewed annually in September.
- If you borrow items from other libraries within the CLEVNET system, those items are subject to the overdue policies of the owning library. Loan periods are determined by the owning library.

Acceptable forms of ID for Educator Card: Current school/employee ID badge, pay stub from current school employment, teaching certificate/degree, current home education acknowledgment letter, day care center certification or a state issued photo ID if during a class visit (requires approval by a manager)

Educator Status (please circle):

Public Private Parochial Charter Homeschool Licensed Child Care Center Student Teacher

Notifications (please circle preference):

Email Text Phone

Signature

Date

FOR LIBRARY USE ONLY

Identification Provided:

Current employee ID/School Badge _____ Paystub _____ Teaching Certificate/Degree _____ Student Teacher ID _____

Acknowledgement for Home Educator _____ Certification of Day Care Provider _____ Manager Approval with Class Visit _____

Educator Card Number: 20112 **Staff initials:** _____ **Date** _____