

Board of Trustees of Morley Library

November 15, 2017

A regular meeting of the Board of Trustees of Morley Library was called to order at 4:30 P.M. on November 15, 2017 by Mr. Keener. The following members were present:

Mr. Di Iorio	Mr. Keener	Rev. Mirbel
Ms. Nasca	Dir. Martinez	Ms. Norman

The minutes of the October 18, 2017 regular Board Meeting were reviewed. Rev. Mirbel moved that the minutes be approved as submitted, Mr. Di Iorio seconded, and the motion carried unanimously.

Ms. Norman reviewed the October Treasurer's Report. Rev. Mirbel moved that the report be accepted, Ms. Nasca seconded, and the motion passed unanimously.

Ms. Norman asked that the following line item reallocations be made to the General Fund's 2017 Appropriation: \$5,000 to #3310 Building Maintenance from #3200 Communications; \$1,400 to #3400 Insurance from #3700 Professional Services; and \$2,500 to #4332 E Audio Books from #4360 DVDs. She also asked that the newly-established Special Projects Fund's 2017 Appropriation be set at \$9,000 - \$500 to #3110 Travel & Meeting Expense and \$8 500 to #3700 Professional Services. Ms. Nasca so moved, Mr. Di Iorio seconded, and the motion carried unanimously.

Director Martinez updated the Board on the Library's security arrangements with the Painesville F.O.P.

Director Martinez reminded the Board that the Library's operating levy should be placed on the November 2018 ballot, and that decisions need to be made soon as to what type of request should be made (renewal vs. replacement). A levy campaign committee also needs to be formed and a person appointed to chair the committee. Ms. Norman will ask the County to provide the estimated yields from both types of levy.

Ms. Norman reported that the Library's salary structure had been adjusted 2% (the 2018 Social Security COLA %) and that as a result 11 employees would fall short of their position ranges. In keeping with labor market predictions, she recommended that the Board approve \$31K for salary increases (3%). Rev. Mirbel moved that the Board approve \$31K for raises to be distributed as Library Administration sees fit, Ms. Nasca seconded, and the motion carried unanimously.

Director Martinez noted that Morley's membership application to become a member of Clevnet would be voted on the next day (November 16) at a meeting of the Cleveland Public Library's governing Board.

Mr. Keener announced that he had received self-performance appraisals from Director Martinez and Ms. Norman, and that he would be contacting Board members to decide on a process and timing for completing the Board's reviews.

Mr. Di Iorio reported that he had nominated Bill Horvath posthumously for the 2019 Eastern Lake County Chamber of Commerce's Man of the Year award, and that the Chamber had chosen Mr. Horvath for the honor.

There being no further business to come before the Board, the meeting was adjourned by Mr. Keener at 5:35 P.M.

Kenneth Keener, President

Catherine Nasca, Secretary