

Board of Trustees of Morley Library

May 19, 2021

A regular meeting of the Board of Trustees of Morley Library was conducted virtually via Zoom on May 19, 2021 by Mr. Keener. Mr. Keener called the meeting to order at 4:30 PM with the following members present:

Ms. Coffee	Mr. Di Iorio	Mr. Gorom	Mr. Keener
Ms. Lipps	Ms. Severa	Ms. Martinez	Ms. Norman

The minutes of the April 21, 2021 regular Board Meeting were reviewed. Ms. Lipps moved that the minutes be approved as submitted, Ms. Coffee seconded, and the motion carried unanimously.

Ms. Norman reviewed the May Financial reports. She estimated that the drop in PLF funding being proposed for the next biennium State Budget would probably decrease the Library's PLF allocation by about \$35K annually. Ms. Coffee moved that the reports be accepted, Ms. Severa seconded, and the motion passed unanimously.

Ms. Norman asked that the Board approve reallocating \$64.95 to #213-2900 CARES Minigrant Other Supplies from #213-2200 CARES Minigrant Maintenance Supplies in the Special Revenue Fund's 2021 Appropriation. Mr. Gorom so moved, Ms. Lipps seconded, and the motion carried unanimously.

Ms. Norman reported that the biennial State Audit was underway, with field work completed May 5. As with most Agreed Upon Procedures audits, a private firm (Charles Harris and Associates) was contracted for this report.

Ms. Norman requested that the Board approve changes to the Library's Investment Policy in line with ORC 135.14 adding obligations of local political subdivisions of the State of Ohio to the list of authorized financial instruments. Other minor changes included allowing Library depositories to join the Ohio Pooled Collateral System and eliminating a required safe deposit box for safekeeping securities. Mr. Gorom moved that the Board accept the changes as submitted, Mr. Di Iorio seconded, and the motion carried unanimously.

Director Martinez reported that the Library has begun work on updating its website to a more contemporary, user-friendly format.

Director Martinez advised that masks will continue to be required in the Library until at least June 2 (the expiration date of most Ohio health orders). Discussion followed re: potential pushback from some patrons; the Board chose to defer to Library management on this decision.

Director Martinez reported that a grant application would be filed with the Lake County Planning and Community Development Office to obtain 50% funding to update the building's front entrance accessibility. Library funds would cover the remaining cost. Board members suggested that 100% of the cost be requested and Director Martinez said she would investigate that possibility.

Director Martinez reminded Board members of the OLC Trustees Round Table with State Senator Jerry Cirino to be held via Zoom on Thursday, May 20.

Director Martinez noted that since the last regular meeting Madeline Patton Shivers had donated \$50 in memory of Lillian Kilrain. Ms. Severa moved that the gift be accepted with gratitude and Mr. Di Iorio seconded. The motion passed unanimously.

Director Martinez requested that the following resolution be approved:

Resolution 2021-05: To Authorize Filing of Community Development Block Grant Application for Front Door Accessibility Improvement

WHEREAS, the Library has determined that there is a need for improved accessibility at our main public entrance, which can be accomplished by the installation of touch-free automatic doors; and

WHEREAS, the Community Development Block Grant provides an opportunity to secure funding to assist in the completion of this project;

RESOLVED, That we, the members of the Morley Library Board of Trustees, authorize the Library Director to file an application for a Community Development Block Grant seeking funding support for this project on behalf of Morley Library.

Mr. Di Iorio so moved, Mr. Gorom seconded, and the motion carried unanimously.

Director Martinez requested that the following resolution be approved:

Resolution 2021-06: Fair Housing Resolution

WHEREAS, discrimination on the basis of race, color, religion, gender, or national origin in the sale, rental, leasing, or financing of housing or land to be used for construction of housing or in the provision of brokerage services is prohibited by Title VIII of the 1968 Civil Rights Act (Federal Fair Housing Law); and

WHEREAS, it is the policy of Morley Library to encourage equal opportunity in housing for all persons regardless of race, color, religion, gender, national origin, sexual orientation or gender identity/expression, and the Fair Housing Amendments Act of 1988 expands coverage to include disabled persons and families with children; and

WHEREAS, within available resources, Morley Library will assist all persons who feel they have been discriminated against because of race, color, religion, gender, national origin, disability or familial status to seek equity under federal and state laws by referring them to the U.S. Department of Housing and Urban Development, Office of Fair Housing and Equal Opportunity, Compliance Division; and

RESOLVED, that said program will, at a minimum, include publication of this resolution, posting of applicable fair housing information in public areas and providing fair housing information to the public.

Mr. Keener so moved, Ms. Lipps seconded, and the motion carried unanimously.

Director Martinez reminded the Board that the authorization to conduct regular meetings virtually would expire July 1, and that a decision would need to be made regarding meeting times going forward. The discussion was deferred to the June meeting.

There being no further business to come before the Board, the meeting was adjourned by Mr. Keener at 6:00 P.M.

Kenneth Keener, President

Sandra Coffee, Secretary Pro-Tem