

Board of Trustees of Morley Library

October 17, 2018

A regular meeting of the Board of Trustees of Morley Library was called to order at 4:40 P.M. on October 17, 2018 by Mr. Keener. The following members were present:

Ms. Coffee	Mr. Di Iorio	Mr. Keener	Ms. Lipps
Mr. Malchesky	Rev. Mirbel	Dir. Martinez	Ms. Norman

The minutes of the September 19, 2018 regular Board Meeting were reviewed. Rev. Mirbel moved that the minutes be approved as submitted, Ms. Coffee seconded, and the motion carried unanimously.

Ms. Norman reviewed the September financial reports. Ms. Lipps moved that the reports be accepted, Mr. Di Iorio seconded, and the motion passed unanimously.

Ms. Norman asked that the following line item reallocations be made to the General Fund's 2018 Appropriation: \$100 to #3152 Children's Program Refreshments from #2152 Children's Program Supplies; \$1,800 to #3320 Equipment Maintenance from #3370 Security; \$300 to #3800 Library Material Control Services from #3370 Security; and \$1,500 to #5510 Furniture & Equipment from #4360 DVDs. She also asked that the Special Projects Appropriation be increased by \$6,500 (\$500 in #3110 Travel & Meeting Expense and \$6,000 in Professional Services) to cover the keynote speaker's contract for the 2019 League of Libraries Writer's Showcase. Ms. Coffee so moved, Rev. Mirbel seconded, and the motion carried unanimously.

Ms. Norman updated the Board on current HR happenings in the Library. The Board agreed that she should take the SHRM certification test next spring.

Director Martinez reported that the Clevnet conversion had gone very well, and that Clevnet personnel had been very helpful in ensuring a smooth transition. She also reported that the Lake/Geauga League of Libraries had signed a contract for next April's Writer's Showcase which will be held at Lakeland Community College.

Rev. Mirbel moved passage of the following resolution:

Resolution 2018-12: Bruce Shields Retirement

WHEREAS, Bruce Shields has served as a Morley Library employee since 1990 as Facilities Administrator; and

WHEREAS, Bruce has maintained a professional, positive, and service-oriented attitude in maintaining both the old and new Library buildings; and

WHEREAS, Bruce has carried out his duties with exemplary dependability, dedication, and hard work; and

WHEREAS, Bruce has contributed much to the success of the Library as a skilled, supportive, and respected employee;

NOW, THEREFORE BE IT RESOLVED, that on behalf of the Trustees, the Staff, and the Morley Library District, the Trustees hereby express gratitude and appreciation to Bruce Shields for 28 years of service to the Library and the Community; and be it further

RESOLVED, that Mr. Shields will be paid 25% of his accumulated sick leave, not to exceed \$750.00.

Mr. Malchesky seconded and the resolution carried unanimously.

There being no further business to come before the Board, the meeting was adjourned by Mr. Keener at 5:30 P.M.

Kenneth Keener, President

Sandra Coffee, Secretary Pro-Tem